


SBPH.GEN.PRC.018 SCOPE OF SERVICE

Copy of version 1.0 (approved and current)

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Effective Date	9/21/2022	Organization	St Bernard Parish Hospital

Approval and Periodic Review Signatures

Type	Description	Date	Version	Performed By	Notes
Approval	Lab Director	12/20/2024	1.0	 Elise Occhipinti, M.D.	
Periodic review	Laboratory Supervisor	7/11/2024	1.0	 Lauren LaFitte (2022467)	
Approval	Lab Director	9/21/2022	1.0	 Gregory Sossaman, M.D.	
Approval	Laboratory Director	5/2/2022	1.0	 Rafat Alkurd	

Signatures from prior revisions are not listed.

Version History

Version	Status	Type	Date Added	Date Effective	Date Retired
1.0	Approved and Current	Initial version	5/2/2022	9/21/2022	Indefinite

SCOPE OF SERVICES

I. SERVICES

A. Description of Services:

The laboratory provides testing for inpatient and outpatient populations. The laboratory test menu is designed to meet the needs of our clinicians and patients. Laboratory offers two types of services:

1. In house services:
 - Collection of blood samples by venipuncture or capillary collection
 - Testing of blood and body fluids in all areas of the clinical laboratory to include routine hematology, coagulation, urinalysis, immunology (kit testing), chemistry, therapeutic drug monitoring, and blood bank.
2. Services that are referred to outside accredited laboratories include:
 - All anatomic pathology services including histology and cytology
 - Most parasitology
 - Microbiology
 - Esoteric testing

B. Population Served:

Patients served include neonatal, pediatric, adolescent, adult and geriatric.

C. Departmental Oversight:

The laboratory is directed by the Medical Director and managed by the Laboratory Director. The Medical Director assumes full responsibility for all patients tested in the laboratory and assures competent personnel perform all functions.

D. Hours of Operation:

Inpatients: 24 hours a day, seven days a week.

Outpatients: 07:00 AM – 07:00 PM Monday through Friday
07:00 AM – 12:00 Noon Saturday and Sunday

II. PROVISION OF CARE

The role of the laboratory is to collect specimens, perform tests, report results, and to provide scientific and medical consultation. Testing on patient fluids and tissue aids physicians in screening for disease, establishing and confirming diagnoses, and monitoring the course of

disease and the patient's response to therapy. The laboratory is to provide accurate test results in an efficient and timely manner.

The Ochsner St. Bernard Parish Hospital Laboratory provides services mainly to the St. Bernard Parish and the New Orleans metro area. In addition to the Ochsner inpatient facilities, outpatients from Ochsner and non-Ochsner physicians and home health agencies are accepted.

Ochsner St. Bernard Parish Hospital Laboratory adheres to the standards and guidelines of certifying and regulating agencies as applicable, including: CAP, The Joint Commission, FDA, and CMS. The laboratory also adheres to the laws and codes of the federal government and the State of Louisiana. The aspects of patient care are monitored and evaluated through participation in the system, inter-, and intra-departmental performance improvement activities.

The professional staff is evaluated for competency and test systems are verified through proficiency testing and quality control mechanisms. The laboratory staff is provided with numerous professional and technical publications, as well as access to workshops, seminars, and professional conferences to keep current with new instrumentation, technology, and methodology to improve the quality, efficiency and cost effectiveness of patient care. All patients will be treated with respect, consideration, and confidentiality.

The laboratory staffing consists of both clinical and non-clinical staff. A core staffing level has been established and approved by the Laboratory Medical Director, and the Laboratory Director. Adjustments, both increases and decreases, are based on volume and acuity of the laboratory's activities